

# Industrial Lift Truck Pre-Operational Inspection Checklist

Dates:	Unit or Serial #:	Hours:					
Make/Model:	<input type="checkbox"/> Gas <input type="checkbox"/> Diesel <input type="checkbox"/> Electric <input type="checkbox"/> LP						
RECORD DAILY INSPECTION STATUS:							<b>S</b> = Satisfactory, <b>D</b> = Deficient, <b>NA</b> = Not Applicable
ITEM	M	T	W	T	F	S	S
<b>FLUID LEVELS</b>	1. Fluid Leaks						
	2. Fuel Level						
	3. Battery Condition & Fluid Level						
	4. Engine Oil						
	5. Hydraulic Oil						
	6. Coolant						
	7. Transmission						
<b>LIFTING SYSTEM</b>	8. Mast/ Boom/Forks						
	9. Tilt Mechanism						
	10. Belts/Hoses						
<b>STRUCTURE</b>	11. Chassis						
	12. Overhead Guard						
	13. Tire Condition & Pressure						
<b>OPERATOR STATION</b>	14. Seat Belt						
	15. Data Plate & Load Chart						
	16. Gauges & Controls						
	17. O & M Manuals						
	18. Lights						
<b>FUNCTIONS</b>	19. Engine						
	20. Ignition & Dead Man Switch						
	21. Lift, Tilt, Extend						
	22. Transmission Operation						
	23. Steering						
	24. Service & Park Brake System						
	25. Warning Devices & Alarms						

Consult operator's manual for additional inspection items. **Don't operate** lift truck until unsafe conditions are corrected.

Company \_\_\_\_\_

Operator \_\_\_\_\_

Print Name

Signature